

# RETAINER

## Package Summary

### **BEST FOR: START-UPS & NON-PROFITS**

One of our more popular packages, this is a tried and true program perfect for organizations just starting out who need help setting up their buying operations, supplier ecosystem, purchasing policies and processes, and relevant compliance matters. Utilizing assets from our CPO BOX, this service provides a fast plug and play option for smaller companies with limited headcount or time that need to hit the ground running.

### **PACKAGE DETAILS**

- Initial assessment and roadmap
- Weekly meetings via a dedicated Slack or Teams channel for you/your team
- 3x weekly check-ins to review progress
- Audit submission: ad-hoc plan or document review with 24-hour return
- Start-up digital assets: policy, process, contract boilerplates, reporting templates

### **COST**

- \$3,500/month
- Minimum 3 months

### **OTHER NOTES**

Because client space is limited for this program, we limit retainers to 2 x 3-month cycles (ie 6 months). Following that we recommend our Fractional CPO package.